

Veranda Neighborhood Association
c/o Woo-Cat Management
930 Red Rose Court
Lancaster, PA 17601

**Board of Directors Meeting Minutes
Monday, April 29, 2019 at 8:30AM**

Board Members:

Tom Cumpson
Carolyn Staszak
Galen Miller
Dr. William Spitler
Dr. Lyn Schmid

Item 1: Carolyn Staszak called the meeting to order and the board unanimously accepted the agenda.

Item 2: The board unanimously approved the March 22, 2019 meeting minutes.

Item 3: A&L Committee Report

- A. 1330 Hammock Way-sump pump drainage was approved.
- B. 1418 Hammock – deck and landscaping submission is pending based upon more information regarding materials.
- C. Roofing Update – the board wishes to remind residents that they must submit an architectural change application before changing their roof.

Item 4: Management Report

- A. Violation Updates: (address removed) – approved for Fiona to address with homeowners.

Item 5: Unfinished Business

- A. Fence Project – George Lane quoted the project at \$2100.00 for fences and mulch. The rocks will be removed by RPI and Galen will notify RPI of the location of where the rocks to be moved. Carolyn and Galen notified affected homeowners. The expenses will come out of capital reserve ---half from Common Area and half from Towns and Carriages. The board unanimously approved the project and expenses.
- B. Galen Miller will obtain bids for asphalt repairs.

Item 6: Financials

- A. The board unanimously approved the March 2019 financials.

Item 7: New Business

- A. RPI Mowing Update – Mowing will begin on Thursday, April 18, 2019 and continue every Thursday for the duration of the growing season.

- B. Spring 2019 Sidewalk Inspection Report – send letter to homeowners and notify them that they may be liable for an un-safe sidewalk. Provide 2-3 concrete vendor names that offer preferred pricing for Veranda Neighborhood Association homeowners.
- C. Full Spring Inspection – week of May 20th. Send reminders to homeowners and notify them of the inspection date.
- D. Pool – contact homeowner for a status update.
- E. Board Meeting Time – June & July meeting time moved to 10:30AM. Board unanimously approved.
- F. Social Committee Update – Father’s Day party on June 16th between 4PM-6PM. Carolyn Staszak will keep the board updated regarding the details.

Adjournment – Meeting adjourned at 9:35AM.