

**Board of Directors Meeting Minutes  
Friday, November 15, 2019 at 8:30AM**

**Board Members:**

Tom Cumpson, Carolyn Staszak, Galen Miller, Dr. William Spitler, Dr. Lyn Schmid

Item 1: The meeting was called to order at 8:30AM.

Item 2: The board reviewed and approved the October 2019 meeting minutes.

Item 3: A&L Committee Report

1. Dr. Spitler provided updates.
2. Dead Tree – the board discussed a dead tree at 1434 Grassy Way and tabled action until the Spring.
3. The board discussed trees which are possibly infested with lantern flies. Board tabled any action until after the annual meeting and discussions with RPI.

Item 4: Management Report

- A. Violation Updates – WCPAM provided the board with updates for homes with violations.

Item 5: Unfinished Business

- A. Landscaping at Sylvan & Banner – the board approved RPI's bid of \$2926.00 for evergreen trees.
- B. Trees on Banner – the board discussed a situation involving trees on Banner.

Item 6: Financials

- A. The board approved the October financial report.
- B. 2020 Budget Presentation and 2019 AP/AR Review – the board approved all 2019 financial reports, the 2020 draft budget, and implemented a \$25.00/per month late fee for all homeowners 60 days or more behind on their dues.

Item 7: New Business

- A. Yard Signs – the board voted to adhere to the stipulations outlined in the governing documents.
- B. Mulch in Playground – WCPAM is directed to oversee mulch installation in early spring.
- C. Trim Tree at SW corner of Veranda – Galen will discuss with RPI.
- D. Social Committee Survey – Social Committee will send out to homeowners.

Adjournment – The meeting adjourned at 10:45AM

Veranda Neighborhood Association  
930 Red Rose Court  
Lancaster, PA 17601