

Veranda Neighborhood Association
c/o Woo-Cat Management
930 Red Rose Court
Lancaster, PA 17601

**Board of Directors Meeting Minutes
Friday, January 18, 2019 at 8:00AM**

Board Members:

Tom Cumpson
Carolyn Staszak - absent
Galen Miller
Dr. William Spitler
Dr. Lyn Schmid

Item 1: Tom Cumpson called the meeting to order at 8:00AM and the board unanimously accepted the agenda.

Item 2: Let the record reflect that the December 18, 2018 board meeting minutes were unanimously approved via email and uploaded to the website.

Item 3: A&L Committee Report

- A. 1421 Drake Pool Update – No updates to report.
- B. Roof Updates – 1447 Drake – WCPAM to check in with homeowner to determine if adjoining neighbor plans to use same shingle on their common front section.
- C. 1286 Getz Way – patio/deck enhancements – WCPAM to ask homeowner for a sample of their proposed awning and stone veneer. Also, to inquire about fire pit safety issues.

Item 4: Management Report

- A. Violation Updates – WCPAM is directed to send certified letters with fines to homeowners that continue to violate the rules of the Association.
- B. Rental Agreement Updates – WCPAM will continue to request updated rental agreement forms from registered landlords.
- C. Roof Shingle Review – The board reviewed three shingle samples and decided that homeowners may use any of the three brands and types if they plan to re-do their roof:
 - 1. Greenawalt – Certainteed Brand
 - 2. Joyland – GAF Brand
 - 3. TEC – Owens Corner/DriftwoodHomeowners are reminded to complete an A&L change submission and obtain A&L committee approval before changing their roofs.

Item 5: Unfinished Business

- A. Dog Waste Discussion – The board wishes to remind homeowners to clean-up after their dogs. Signs were placed in mailbox areas to remind homeowners to pick-up after their dogs and requested everyone's assistance to report homeowners to WCPAM that fail to clean-up after their dogs.

B. Feral Cat Updates – The board wishes to remind homeowners to not feed feral cats.

Item 6: Financials

A. The board unanimously approved the December 2018 financials.

Item 7: New Business

A. Holiday Decorations Policy Discussion – The board reviewed the holiday decorations policy and agreed to amend the policy to provide up to two weeks after the holiday for removal.

B. Confirmation of future meeting dates: 2/15, 3/15, 4/19 (Good Friday), 5/17 – The board will discuss dates at each monthly meeting.

Adjournment – The meeting adjourned at 9:15AM